

Instructions for availing the Online Admission System

Please Read the following instructions carefully, before Filling up the Online Admission application Form:

1. Please be ready with scan copy of all your certificates, marksheets, documents supporting reservation, photo and signature.
2. Visit the NOU website at www.nou.nic.in.
3. Click on Online Admission link.
4. Register yourself by filling up your personal information. Please use your personal phone number and email. **DO NOT** use any Internet Café's phone number and email.
5. After successful registration, you will be taken to the Login Page showing your Application ID and Password.
6. **DONOT forget** to save your application **ID** and **Password** for future reference.
7. LOGIN yourself.
8. The Application Form is now ready to be filled up by YOU.
9. Save your entries in between and continue filling up the form.
10. In Educational Qualifications table, please fill in the percentage, marks obtained and the total marks. In case of Honours degree, please enter both the Honours and the aggregate marks and also Percentage (%).
11. On completion of the form, you will be required to upload your Photo, Signature, proof of claimed reservation category (for eg. SC, ST, Ex-serviceman, DA, Minority, Green Passage(Orphaned or Adopted), PMSSS(J&K), NSS, NCC, Rovers and Rangers).
12. Now, you are ready to make payments
13. You can use your Debit card / Credit card of any nationalized bank, to pay the application fee via SBI Collect.
14. Once payment is successful, you will get a payment Receipt within 24 hrs which you have to upload in order to complete the application process.
15. You can either save the payment receipt or print.
16. The filled up form is now Downloadable and hence Printable.
17. Once your Admit Card is ready, you shall receive an intimation by *SMS* and *e-mail*. Alternatively you can login to e-Admission portal and download your admit card.
18. **You need to print the Admit Card and bring it on the day of the Entrance Examination** alongwith all the photocopies of the certificates and marksheets, documents supporting reservation.
19. **Acknowledgement Sheet are to be submitted on the day of Entrance Test**

Note: Please visit our Website regularly, for any further updates.

For any further queries, Call our Helpline Number : 8480233455, 06792-255013 between 10:00 am and 5 pm.